

Children's Catechetical Programme Application Form

Child's personal details

Name and Surname: _____

Identity Card No.: _____

Date of Birth: _____

Application for programme level: _____

If applicable, please indicate below any of your child's medical conditions or other condition/s including particular situations which the persons working with the child should be aware of: _____

Child has LSE assistance at School: Yes No

Catechism centre where the child shall attend: _____

Child's Baptismal Parish: _____

Parents'/Legal guardians' details

Legal guardian henceforth is referred to as guardian

Father/guardian's name and surname: _____

Father/guardian's Identity Card No: _____ Mobile: _____

Father/guardian's email: _____ Tel: _____

Mother/guardian's name and surname: _____

Mother/guardian's Identity Card No: _____ Mobile: _____

Mother/guardian's email: _____ Tel: _____

Parents living together? Yes No

Emergency contact person: _____ Mobile: _____

Child's residential address: _____

Child's Identity Card No: _____

In this declaration:

- **'Archdiocese'** or **'Church'** refers to the Archdiocese of Malta meaning the Catholic Church in Malta, including Parishes and the Society of Christian Doctrine (known as M.U.S.E.U.M.)
- **The Curia** means and embraces all Church entities and sections which administratively fall under the Archbishop's Curia.
- **Parish** refers to the parish/church/centre/community where the programme is being held.
- **SDC** refers to the Society of Christian Doctrine (known as M.U.S.E.U.M.) Female Section, with the General Headquarters at this address: 3, Triq Vincenzo Dimech, Floriana. FRN 1504.
- **SDC Centre/Branch** refers to the home of SDC where the programme is being held.
- **Parish Priest** refers to any priest or religious person or any lay person responsible of this programme.
- **Superior** refers to the SDC member who's in charge of the SDC Centre/Branch.
- **DPC** refers to the Data Protection Coordinator for Parishes (dpc.parrocci@maltadiocese.org) or of M.U.S.E.U.M. Centres of SDC (dpc.sdcfemale@gmail.com).
- **'Legislation'** refers to the 'General Decree on the Protection of Data (2018)' (GDPD), to the General Regulation on the Protection of Data (EU) 2016/679 (GDPR) and any other legislation or regulation in due force.

We the undersigned parents/guardians declare that we:

- agree with the Children's Catechetical programme regulations for which we are submitting this application (hereinafter referred to as the programme) and with those of the SDC Centre/Branch where the programme is being held.
- are aware that this information is being collected on behalf of the Archdiocese of Malta and that this same information will be held and processed as defined in the *General Terms and Conditions for Personal Data Protection in Parishes* (hereinafter referred to as *Terms and Conditions*), according to the applicable ecclesiastical and state laws. This information shall be processed by various entities of the Archdiocese in relation to this programme, among these the Parish, SDC Centre/Branch and other Catechetical Centres where the child is attending. For further information on withdrawal of consent given in this form, retention, processing, right of access, portability, correction, objection, deletion of data and the right to initiate a complaint with the supervisory authority we can access these Terms and Conditions on the Archdiocese website (www.church.mt). We can approach the Parish Priest for further information or to exert these rights. With regards to SDC we are aware that we can contact the Superior of the SDC Centre/Branch or the DPC on dpc.sdcfemale@gmail.com.

- are aware that this information is being retained and processed for purposes related to this programme and other pastoral activities related to it. We know that certain correspondence and our child's attendance for this programme shall be kept for pastoral and administrative purposes.
- know that this information can be forwarded to other entities (which are not included in article 1.4 of these Terms and Conditions) for purposes related to this programme.
- declare that all information given in this application is correct and should there be any changes we are bound to immediately inform the Parish and/or Pastoral Centre and/or Catechism Centre, and/or SDC Centre/Branch.
- know that the SDC Centre/Branch or other places where this programme is being held, may be equipped with security cameras (CCTV) and that these records are kept as stipulated in the *Terms and Conditions* in line with state law.
- grant permission that our child receives the Sacrament of Reconciliation, First Holy Communion and Confirmation when the Parish Priest/Superior deem that our child is prepared to receive such Sacraments. We also accept the collection, retention and processing of all data required for administrative purposes related to these Sacraments for administrative and registration purposes, according to Ecclesiastical Rules and Legislation. **Yes No**
- give permission to our child to attend various activities related to this programme which might be held outside the usual premises. **Yes No**
- give permission that our personal contact details are used to communicate with us by means of messages (sms or similar) / e-mails/or correspondence, regarding this programme and other related activities. **Yes No**
- give consent, that our child is assisted medically if needed, and in the event of emergency an ambulance may be called, or be admitted to a Health Centre or hospital for more assistance. **Yes No (refraining from such authorisation will exonerate the Parish authorities and SDC including catechists and other staff of the SDC Centre/Branch from all responsibility).**
- agree that our child's medical information may be released to the person responsible of our child at any point of the programme. **Yes No**
- **(refraining from such authorisation will exonerate the Parish authorities and SDC including catechists and other staff of the SDC Centre/Branch from all responsibility).**
- agree that this information may be used to update the Parish database for pastoral purposes, as stipulated in the *Terms and Conditions*. **Yes No (without prejudice to other given consents)**
- give consent that the information given is used by SDC to update the database which shall be used internally for statistical purposes. **Yes No (without prejudice to other given consents)**
- give consent to the Church and to any photographer/videographer engaged by the Church to take photos and/or videos of our child during activities it organises. These may be used internally by the Church and may be published on Church websites, social media networks such as Facebook and other Church publications and may be

sold. May be used by SDC for internal purposes, statistics, and history of SDC.

Yes No (without prejudice to other given consents)

- wish to receive further information with regards to various Parish activities.
- **Yes No (without prejudice to other given consents)**
- wish to receive further information with regards to various initiatives by SDC.
- **Yes No (without prejudice to other given consents)**
- are aware that for further information or clarifications we can contact the Parish Priest or the concerned DPC (dpc.parrocci@maltadiocese.org) before signing this form. With regards to SDC we are aware that we can contact the Superior of the SDC Centre/Branch or DPC on dpc.sdcfemale@gmail.com
- understand that we have the right to retain any information or withdraw any consent given in this form in which case the Church has the right to restrain or terminate our application and/or our child's involvement in the program.
- declare that we were given the opportunity to read the *Terms and Conditions* before signing this declaration and that copy of which may be accessed from the Archdiocese website.

ARCHDIOCESE OF MALTA

Signature of Father/guardian Signature of Mother/guardian Date

Both parents/guardians are required to present their Identity Cards when signing this application form. This form can be signed separately and in the presence of a Parish representative. If the candidate's parental authority is held by one parent/guardian, only the signature of that parent/guardian is required. In this eventuality, the relevant evidence should be attached to this form.